

VENDOR RULES
Scappoose Sauerkraut Festival
Presented by Transwestern Aviation and Glacier Northwest
Saturday, September 18, 2010 at Heritage Park in Scappoose, Oregon

Please read the following before signing the vendor application:

1. This application is for a booth at the Scappoose Sauerkraut Festival to be held, rain or shine, on **Saturday, September 18, 2010** in Scappoose, Oregon. This application and the letter of acceptance from the Scappoose Community Club (SCC) shall constitute a contract between the Vendor and SCC.
2. Vendor shall pay a fee for spaces. All space fees, electrical hook up and water fees shall be paid in full at the time the signed application is returned to SCC. No refunds will be issued after the letter of acceptance from SCC is mailed.
3. Vendor set up is Friday, September 17th from 2:00 p.m. to 8:00 p.m. and Saturday, September 18th from 6:00 a.m. to 9:00 a.m. Vendors are required to arrive at the festival grounds and check in prior to 8:00 a.m. on the day of the festival. **No additional vehicles will be allowed to enter the festival grounds after 8:00 a.m. on the day of the festival.** All vehicles already on the grounds by 8:00 a.m. will be required to exit the grounds by 9:00 a.m. We highly suggest that heavy and/or cumbersome set up take place on Friday.
4. Vendor agrees to have booth completely set up and open from 10:00 a.m. to 6:00 p.m. the day of the festival. Take down of vendor booths will not be allowed until after 6:00 p.m.
5. SCC reserves the right to approve and will limit the goods sold within any given category. **Vendors are not allowed to sell sausage in any form. Sale of sausage shall be the exclusive right of SCC.**
6. **No sales of product, distribution of information or any other vendor activity shall occur outside of the assigned vendor booth space. AMPLIFIED SOUND IS NOT PERMITTED TO EXTEND OUTSIDE THE ASSIGNED BOOTH SPACE.** Sound levels from individual vendor booths shall not interfere with other vendor's ability to conduct business or cause complaints to the Festival Coordinator. All festival music shall be provided by SCC exclusively.
7. The SCC and its officers, volunteers and contractors assume no responsibility for any loss or damage whatsoever. All vendors shall provide their own insurance. Vendor shall save, defend and hold harmless the SCC, its officers, members and contractors from any damages or claims arising from Vendor's activities under this agreement. Proof of insurance is required with this application. There is NO OFFICIAL SECURITY overnight on Friday night before the festival.
8. Vendor agrees to be responsible for the clean up of the booth area at the end of the Festival.
9. Vendors who do not comply with this agreement will not be allowed to continue their sales or presentation and may be asked to close their booth and exit the Festival. Please note - take down of vendor booths will not be allowed until after 6:00 p.m.
10. Food vendors will be inspected and a temporary Columbia County health permit must be obtained. This permit is required by the State of Oregon and strictly enforced by Columbia County. For more information, call (503) 366-3828.
11. The Fire Marshall will be on site to ensure compliance with the following for all food vendors:
 - Food vendors must carry fire extinguishers.
 - Fire extinguishers must be mounted five feet from the floor and near the exit from the booth.
 - Fire extinguishers must be at least 2A-10BC type.
 - Electrical extension cords are required to carry larger voltage than the appliance served.
 - Extension cords must be 3-prong and UP approved on appliances requiring grounding.
 - Bare metal next to cords is prohibited.
 - CO2 bottles must be secured.

For additional information, call Beth Pulito at 503-543-8906.